

Malden Arts Switchbox Application

Email completed application:
Subject: Switchbox
info@maldenarts.org

Or:

Mail to:
Malden Arts
P.O. Box 334
Malden, MA 02148

Artist or Organization Name: _____

Phone Number: _____

Mailing Address: _____

Email Address: _____

Website URL: _____

Working with a detailed map of all of the eligible switchboxes in the city, Malden Arts and the Malden Cultural Council will individually match each artist with a switchbox of our choosing. Each decision is based on several factors including the need and visibility of the site and the best fit between artist and location. Currently, we are able to offer a \$150 honorarium to approved artists. Due to the limited number of remaining boxes, and the committee's desire for fairness and diversity, we have a 2 box per artist limit.

However, if you have a strong preference for a particular switchbox please list them below including the street and cross street of each boxes location. A map showing all available boxes is on the Malden Arts website

- 1.
- 2.
- 3.

Please include a sketch of your proposed switchbox design including color scheme. A template is provided at the end of this application.

Application must include:

- Completed application with artist signature
- Designs for box including color scheme
- Artist statement of intent, description of concept
- Resume showing capability of completing the project

Note that dark colors attract sunlight, which can potentially overheat a switchbox. Ideally any dark color must be used sparingly, and black, dark purple, dark blue and fluorescent colors can't be used at all.

Also because these are operational boxes, hinges, handles, locks and keyholes can't be painted over.

Once your application is received we will contact you within two weeks. The full application process takes an average of 2-3 weeks. Do not start your box prior to your receipt of an official notification letter from Malden Arts.

Process

- Artists must live or work in the City of Malden.
- Selections will be made by the Malden Cultural Council with recommendations by Malden Arts.
- Submissions will be considered under rolling admission and kept on file for future consideration.
- Once approved, artists will need to notify Malden Arts of specific dates when they will paint their box. Painting of the box must be completed within 4 weeks of start date.

Design Guidelines

- Artwork must be original.
- Designs deemed by Malden Arts or the MCC to be related to corporations or businesses, religious or political organizations, and any other organization with the exception of local Malden non-profits are prohibited.
- Design must not be lewd, offensive, or indecent and this determination is reserved solely to the Malden Cultural Council.
- Artists must avoid dark palettes in order to prevent boxes from overheating in the sun.
- Utility box size may vary; selected artists must be willing to adjust designs to their particular box.

Other Items to Consider

- The utility boxes must be scraped, cleaned and primed before the artists begin painting. We suggest taping over functional areas and spraying automobile primer.
- Only durable materials may be used in the creation of the artwork.
- Artists must supply their own water.
- Drop cloths should be used at all times while painting.
- Applied paint must not interfere with the operation of the box's hinges, handles, vents, locks, and keyholes in addition to the legibility of any cautionary text on the box.
- Artists are responsible for protecting their work from the elements and possible vandalism with a protective varnish and coating of wax (Butcher's Wax may be applied manually and buffed to a finish.)
- Passage on the sidewalk for pedestrians must be at all times maintained. Blocking traffic or lanes of the street may only be done in coordination with project staff.

Terms of Agreement:

- The artwork submitted by the artists is original, solely owned by the artists and reproduction will not violate the rights of any third party. Since the artistic designs leading up to and including final design and dimensions of the artwork are unique, the artists shall not make any additional, exact duplicate reproductions of the final design and dimensions of the artwork, without the written permission of the Malden Cultural Council.
- The accepted artwork developed under this contract shall be the exclusive property of the City of Malden.
- Malden Arts and the City of Malden have the right to paint over my design without notification to the artists if, in the future, the appearance deteriorates due to weather, vandalism or utility box replacement.
- The artist grants to Malden Arts and the City of Malden an irrevocable license to make reproductions of the artwork and the final designs to be used in brochures, media, publicity and catalogs or other similar publications.

Please Sign Below:

I understand that Malden Arts has the right to paint over my design if in the future the appearance deteriorates due to weather or vandalism.

Signature

Date

RELEASE WAIVER

The undersigned, a participant in the switchbox project, sponsored by Malden Arts, the Malden Cultural Council and the City of Malden, do hereby RELEASE, discharge and covenant to hold harmless said Malden Arts, Cultural Council and the City of Malden of any and all actions, causes of action, demands, suits, accounts, covenants, damage claims, and any and all claims, demands and liabilities for loss, harm or damage whatsoever of every name and nature, both in law and equity, which against the said Sponsors, or its agents, servants, employees or attorneys, I have or hereafter may acquire in the event loss, harm or damage ever arises out of my participation in said project.

SIGNED AND SEALED THIS DAY OF _____ 2015.

Signature _____

Print Name: _____

Address: _____

Telephone Number: _____

Please use this utility box template to illustrate your design proposal in color. Sketches must be submitted electronically or on standard 8 1/2" x 11" paper.

n.b. The dimensions of the template do not accurately represent all utility box dimensions; therefore, the proposed design must be adjustable.

Artist name: _____

Title: _____

Materials: _____

Proposed site: _____

Please feel free to include a photograph of the proposed box .

Preferences for specific boxes and/or neighborhood will be considered but cannot be guaranteed.

TOP

SIDE

FRONT

SIDE

BACK